Terms and Conditions

Terms and conditions are as under, please.

1. Earnest money (CDR) in shape of pay order in favor of Drawing and distribution officer amounting to 3% of the total tender should be enclosed with the tender as a security deposit. Without earnest money, the proposal would be returned immediately after completion the tender process. Earnest money of successful bidder would be retained as security deposit.
2. 7 to 15 days warranty for used spare parts.
3. 1 year or relevant warranty policy for new spare parts.
4. The quoted rates should include GST and all other taxes would be applicable till 30th June 2027.
5. Organization can purchase items on monthly, quarterly, annually bases or as per requirements during the financial year 2026-2027.
6. In case, the firm will provide substandard articles during the contract period \, the said amount would be deducted from the security deposit.
7. Lega action will be imitated if the firm will provide substandard articles.
8. The firm must provide samples of the articles mentioned in each lot at its own expense to the office on short notice.
9. The are required to enclose their GST number, Registration certificate, vendor number, National Tax Number, and professional Tax with the tender.
10. An undertaking is necessary to be enclosed with the trader starting that all the rates of their articles relate to the best quality and the firm has never been blacklisted.
11. The bidders should quote rates of all items as mentioned.
12. Quantities mentioned for all items may vary according requirement of the office.

Sr. No.	Item / Nomenclature		Head
1.	CCTV	Camera repair / replace	**13101** (Machinery and Equipment)
		PoE Switch repair / replace	**13101** (Machinery and Equipment)
		LCD repair / replace	**13101** (Machinery and Equipment)
		NVR repair /replace	**13101** (Machinery and Equipment)
		DVR repair / replace	**13101** (Machinery and Equipment)
		Hard Disk Drive (HDD)	**13701** Hardware Repairing
		Cat-6 Roll repair / replace	**13101** (Machinery and Equipment)
		UPS repair / replace	**13101** (Machinery and Equipment)
		Batteries replacement	**13101** (Machinery and Equipment)
		PTZ repair / replace	**13101** (Machinery and Equipment)
2.	Photocopy	Developer unit repair / replace	**13101** (Machinery and Equipment)
		Drum unit repair / replace	**13101** (Machinery and Equipment)
		Heater unit repair / replace	**13101** (Machinery and Equipment)
		Scanner unit repair / replace	**13101** (Machinery and Equipment)
		Laser unit repair / replace	**13101** (Machinery and Equipment)
		Feeding unit repair / replace	**13101** (Machinery and Equipment)
		Bypass unit repair / replace	**13101** (Machinery and Equipment)
		Panel unit repair / replace	**13101** (Machinery and Equipment)
		Toner replace	**13701** Hardware Repairing
		Power Supply repair / replace	**13101** (Machinery and Equipment)
		Motherboard repair / replace	**13101** (Machinery and Equipment)
3.	Printer	Pressure Roller	**13701** Hardware Repairing
		Heat Sleeve	**13701** Hardware Repairing
		Formatter Card	**13701** Hardware Repairing
		Power Supply	**13701** Hardware Repairing
		Scanning Unit	**13701** Hardware Repairing
		Cartridge	**13701** Hardware Repairing
		Fuser Unit	**13701** Hardware Repairing
		Drum unit	**13701** Hardware Repairing
		Paper pickup Roller	**13701** Hardware Repairing
		Paper feeder Roller	**13701** Hardware Repairing
4.	Fax	Toner replace	**13701** Hardware Repairing
		Drum replace	**13101** (Machinery and Equipment)
		Ink for refill the toner	**13101** (Machinery and Equipment)
		Scanner repair / replace	**13101** (Machinery and Equipment)
		Panel repair / replace	**13101** (Machinery and Equipment)
		Motherboard repair / replace	**13101** (Machinery and Equipment)
		Power Supply repair / replace	**13101** (Machinery and Equipment)

5.	Walkie Talkie Sets and Base Sets	Batteries replace	**13101** (Machinery and Equipment)
		Knobs replace	**13101** (Machinery and Equipment)
		Antenna replace	**13101** (Machinery and Equipment)
		PTT Switch repair / replace	**13101** (Machinery and Equipment)
		Hands free repair / replace	**13101** (Machinery and Equipment)
		Antenna Feeders	**13101** (Machinery and Equipment)
		Adopter cable repair / replace	**13101** (Machinery and Equipment)
6.	VVIP Jammers	Power card repair / replace	**13101** (Machinery and Equipment)
		Antennas replace	**13101** (Machinery and Equipment)
		Knobs replace	**13101** (Machinery and Equipment)
		Switches repair / replace	**13101** (Machinery and Equipment)
7.	Paper Shredder	Belts replace	**13101** (Machinery and Equipment)
		Gears repair / replace	**13101** (Machinery and Equipment)
		Power cable repair / replace	**13101** (Machinery and Equipment)
		Switches repair / replace	**13101** (Machinery and Equipment)
		Main card repair / replace	**13101** (Machinery and Equipment)
8.	Genset	Fuel filter	**13101** (Machinery and Equipment)
		Oil filter	**13101** (Machinery and Equipment)
		Air filter	**13101** (Machinery and Equipment)
		Control Panel repair / replace	**13101** (Machinery and Equipment)
		Guage replace	**13101** (Machinery and Equipment)
		Fuel tank repair / replace	**13101** (Machinery and Equipment)
		Cool lent replace	**13101** (Machinery and Equipment)
		ATS Panel repair / replace	**13101** (Machinery and Equipment)
9.	PC	HDD 500GB, ITB (SATA)	**13701** Hardware Repairing
		SSD M2 128GB, 256GB, 512GB	**13701** Hardware Repairing
		RAM DDR3 (04GB, 08GB)	**13701** Hardware Repairing
		RAM DDR4(04GB, 08GB)	**13701** Hardware Repairing
		RAM DDR5(04GB, 08GB)	**13701** Hardware Repairing
		Power Supply, Main Board	**13701** Hardware Repairing
		Processor, Network Card, VGA Card	**13701** Hardware Repairing
		USB Ports Cards	**13701** Hardware Repairing
10.	Laptop	Battery, Screen, Panel & Charger	**13701** Hardware Repairing
11.	LCD	Screen, VGA Card, Power Supply Card	**13701** Hardware Repairing
12.	LED	Screen, VGA Card, Power Supply Card	**13701** Hardware Repairing
13.	UPS	Battery 12v 7AH, 12V 12AH & Main Board	**13701** Hardware Repairing
14.	Web Cam	Lens, Circuit board, Image signal processor & IR filter	**13701** Hardware Repairing
15.	IP Intercom Phone	Speaker, LCD Screen, Power Adopter	**13701** Hardware Repairing
16.	Biometric Device	Main PCB, Processor & Finger Print sensor	**13701** Hardware Repairing
17.	Scanner	Adaptor, Remote controller	**13701** Hardware Repairing
		CIS / CCD Sensor	**13701** Hardware Repairing
		Scanner lamp	**13701** Hardware Repairing
		Scanner Head	**13701** Hardware Repairing
		Automatic Document Feeder	**13701** Hardware Repairing
18.	Router	CPU, RAM, Flash memory, Mother board, Network port, Power Supply & Console port	**13701** Hardware Repairing
19.	Switches	CPU, RAM, Flash memory, Mother board, Network port, Power Supply & Console port, Cooling fan	**13701** Hardware Repairing
20.	Keyboard	-	**13701** Hardware Repairing
21.	Mouse	-	**13701** Hardware Repairing
22.	Headphone	-	**13701** Hardware Repairing

MACHINERY & EQUIPMENT LIST (Caretaker Section, Exchange & Store)	
Sr. No.	**Item Detail**
1.	Ceiling fan (AC, DC)
2.	Bracket Fan
3.	Pedestal Fan
4.	Exhaust fan
5.	AC (Non-inverter)
6.	AC (Inverter)
7.	Cabinet AC
8.	Window AC
9.	Ceiling Lights (4 inches, 8 inches)
10.	LED Tube
11.	LED Bulbs
12.	Main Gate Motor
13.	Dispenser
14.	Fridge
15.	Deep freezer
16.	Oven
17.	Grass mower
18.	Plant Trimmers / Scissors
19.	Water pump
20.	Water pressure motor
21.	Elevator
22.	Geyser (Gas + Electric)
23.	LED TV
24.	ATS Panel, DBs
25.	Water Cooler
26.	Water Filtration Plant
27.	Intercom / Telephone Set
28.	Fire Hydrants
29.	Search Lights
30.	Generator